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| Each year all graduate students must participate in a review of their academic progress. Begin by reading through the document so that you understand it. *You should then fill out the document (you can type directly in the document) and schedule a meeting with your academic adviser (recommendation: by February 1).* You should bring the following documents to your meeting with the adviser.1. **Completed annual academic progress review form**
2. **Unofficial transcript**
3. **Updated CV**
 |

**PART 1 (Completed by the student)**

|  |  |  |
| --- | --- | --- |
| Student name (please type) | Track  | Degree sought  |
|  | [ ] ApSt [ ] GDes [ ]  IDes [ ]  HS [ ]  PDes | [ ] MA/MS [ ]  MFA[ ] PhD |

|  |  |
| --- | --- |
| Adviser | Committee members (if ready to start thesis/dissertation) |
|  |  |

I met with my adviser during the last year to discuss my degree /plan \_\_\_\_\_\_\_\_\_\_ times.

|  |
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| **Academic Progress/Milestones** |
| My degree plan has been approved and submitted:  | [ ] yes [ ]  no [ ]  in-process (Due: \_\_\_\_\_\_\_ ) |
| My committee has been approved: | [ ] yes [ ]  no  |
| My GPA is at least 3.0 (Current GPA: \_\_\_\_\_\_\_\_\_ ) | [ ] yes [ ]  no |
| I have incompletes in my transcript: *(If yes, list all the courses and the due dates for completion)* | [ ] yes [ ]  no |
| I am:  | [ ]  taking coursework [ ]  working on thesis /dissertation  |
| (PhD students) I have passed my written prelims | [ ] yes [ ]  no [ ]  preparing (Due: \_\_\_\_\_\_\_\_ ) |
| oral prelims | [ ] yes [ ]  no [ ]  preparing (Due: \_\_\_\_\_\_\_\_ ) |

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| **Scholarship/Engagement Activities** |
| How many peer-reviewed presentations did you make this year? | [ ]  0 [ ]  1 [ ]  2 [ ]  3+ |
| How many peer-reviewed publications or juried exhibits did you have this year? | [ ]  0 [ ]  1 [ ]  2 [ ]  3+ |
| I served on a committee:*(If yes, type in the name of the committee)* | [ ] yes [ ]  no(committee: ) |
| What other activities were you engaged in this year?(e.g., community project) |  |

**Academic Goals and Plans**

**Mapping my degree progress.** *In the space below identify upcoming stages of your degree and estimate when you will accomplish these stages.*

|  |  |
| --- | --- |
| **Degree Milestones/Goals** | **Estimated date** |
|  |  |
|  |  |
|  |  |

**PART 2 Adviser Feedback**

*The academic adviser will review the document with the student and provide feedback.*

*(Use additional pages when necessary)*

**Academic progress of the student:**

**Recommendation/plan for future:**

|  |  |
| --- | --- |
| Student name (Print)  | Signature/date: |
| Adviser name (Print) | Signature/date: |

***Scan the signed form and email the electronic file to Elizabeth Goebel (goebe005@umn.edu) AND your adviser by February 15. Keep the original copy for your record.***